

ROLE PROFILE

Job title:	Senior Consultant
Reporting to:	Director or CEO
Salary:	£50,0000
Location:	Berkhamsted, Hertfordshire with shared workspace in London

Role Description

As a full-time, Senior Consultant with Simply Sustainable Ltd, you are accountable for delivering client projects for our growing business. You will take responsibility for all aspects of project delivery either as a senior member of the project team or as project leader. This will include (but is not limited to): researching and analysing a wide range of internal and external data and information; working alongside clients and their stakeholders to understand their dynamic needs and evolving expectations of their businesses; developing appropriate strategic and practical solutions and recommendations for our clients; and producing concise and engaging reports and presentations that exceed the clients' expectations and enable them to accelerate their approach to sustainability. You will be accountable for leading a broad range of projects for our clients including sustainability strategy development, ESG, sustainability integration planning and the creation of corporate sustainability reports. You will be accountable for ensuring all projects are delivered to the highest quality standard, on-time and within budget.

You will play a key role and will be expected to enhance current customer relationships and develop new business opportunities, including: developing proposals, leading new business meetings and pitches, nurturing new client leads, introducing new potential clients to the business through your own networks, and representing the business at networks and events (sometimes outside office hours). You will be expected to support the growth of the business by creating and developing new business within the first 12 months of employment and beyond.

As a key member of a small, growing team, you will also contribute to the overall growth strategy and thought leadership of Simply Sustainable. This includes the development of new ideas, workstreams, products and services that support our clients' evolving needs, and building our own resources and communications content by way of insights reports and articles. In order to achieve this, you will be accountable for keeping up to date with the latest developments and information within the field of sustainability.

Responsible for the managing and mentoring of junior members of the team, as and when required.

Experience:

- You will have at least 5 years' experience of being an excellent Consultant in a client-facing consultancy working with UK-based and global corporate businesses across a range of sectors, and possibly have some experience of working in-house within a large Corporate.
- Must be Educated to degree level, ideally with a Masters, plus ICRS or IEMA or similar membership.

- A proven track record of practical, hands-on experience in delivering the following types of project: **sustainability strategy development**, stakeholder engagement and analysis, materiality assessment, measurement and target-setting, sustainability reporting (GRI and/or similar), carbon strategy and TCFD. Some ESG experience would be beneficial.
- Proven ability of enhancing current business relationships creating new business opportunities as well as a proven track record of developing completely new business

Key skills and knowledge:

- Excellent writing and communication skills
- Excellent project management skills
- Ability to build and maintain strong client relationships
- Excellent presentation and facilitation skills (including running client workshops)
- Excellent analytical skills
- Excellent attention to detail
- Accurate and up-to-date knowledge of regulations, trends and developments surrounding sustainability – keen to keep up to date using own initiative
- Proven ability of delivering high quality work on time and within budget
- Solid work experience on CSR and sustainability.

Competencies/Behaviours:

- A joy to work with
- Passionate about sustainability
- Commercially astute
- Customer focused
- Practical and hands-on
- Ability to influence and persuade
- Innovative and creative

Any additional relevant information:

The role requires flexibility and availability for the clients with a passion to deliver top quality work. The role may require travelling both inside and outside the UK and on occasions based within the Clients premises. You must have the right to work and live in the UK.